

Amberly Village Social Committee Mission Statement & Operating Guidelines

10/1/2019

Purpose

The purpose of the volunteer Social Committee is to support the planning and organizing of fun parties and events for the Amberly Village Community so neighbors – both owners and renters – can meet and socialize.

Objectives

- Promote a sense of community and encourage social relationships within Amberly Village.
- Schedule a party each month during “Season” (November thru March or April) in addition to the traditional Amberly Scramble Golf event.

Operations

The committee invites and encourages Amberly residents to volunteer to host a party. Party hosts are asked to select a theme and a menu, prepare a budget, sell tickets (with assistance of volunteer ticket sellers) to residents and renters and plan / execute all aspects of the party such as set up, any entertainment, decoration, clean up, etc. There are 2 other Social Committee documents (1) Procedures For Amberly Social Events and 2) Event Budget Worksheet) which explain “*What a Party Host Needs To Know*” to conduct a Party. The committee will support / advise the party host throughout the process as needed. Experienced Party Hosts can also be a valuable resource for new Hosts.

Financial Considerations

Each party / event will be self- supported through ticket sales, Split the Pot proceeds or other fundraising methods.

A \$700 Social Committee Operating Fund balance will be maintained. This Fund will support party / event deposits, pre-payments and replenishment of basic party supplies such as plates, napkins, utensils. If Party ticket sales and Split The Pot proceeds exceed party costs, the committee requests the balance be added to the Operating Fund.

Committee funds are held in a dedicated Checking Account. The committee prefers that purchases are executed with the Checking Account Debit Card. Check Issuance is an option. Operating Fund Checking Account balance is available for Amberly inquiry or report at Amberly Association meetings.

At the end of each season, if the Operating Fund Balance exceeds the \$700 minimum, then the Committee will fund a purchase for the Amberly community. The committee will request purchase suggestions from Amberly residents.