

**Welcome to
Amberly Village
in Royal Wood**



**A must read of important information for living
in Amberly.**

**Owners and renters, please keep this handbook
in a place for easy reference for all to read.**

Updated June 2021

Welcome to Amberly! We are a Village comprised of year round residents, seasonal owners, and renters who are looking for warm temperatures and sunshine. We treat this community as our home. As you read this booklet you will see we have many wonderful amenities in our Village. We have our own tennis/pickleball court, a beautifully renovated bocce court, swimming pool, spa, lending library and activity center.

In order to keep it as beautiful as it is, we need to be aware of the guidelines, suggestions, and rules that we live by. This booklet will help you. Again, welcome!

BULLETIN BOARDS

Upcoming events and other pertinent information can be found on the bulletin boards located by the 1st floor elevators of buildings A through E. The F building bulletin board is located at the trash enclosure. As you will see throughout this booklet, it is a great way to stay informed.

- **Royal Wood information, Amberly Board agendas, Event notices may be on 8-1/2 x 11 paper, Realtor notices and want ads should be on 3 x 5 cards.**
- **Only Amberly owners, renters and other approved users may post on the board.**

BICYCLES/SCOOTERS

- **Registration required, forms found in each building's bulletin board.**
- **Store bikes/scooters in bike rack areas or your condo .**

CAR WASH

- **There is an area designated to wash your car on the east side of the Activity Center across from the B building. May be used by Amberly residents/renters only. After using, turn off the hose.**

GRILLING

The grill is located on the south side of the Activity Center by the bocce court.

- **Before lighting the grill, make sure the gas is turned on.**

- **Shut off the gas tank when cooking is complete, clean grill and area after grilling.**
- **When cool, cover grill.**
- **Tank empty, exchange for new tank from chest near grill. Call Management Co. to report refill needed – contact information inside chest.**

NOISE

Please be considerate of your neighbors at all times.

- **Quiet time is 10:00 pm – 8:00 am**
- **Sound travels - High TV volume, loud music, cell phone conversations on lanais can be heard by area neighbors.**

SMOKING

Smoking is discouraged on the lanai. Smoke has a tendency to travel to other condos. This may be a health hazard to your neighbors. There is a patio area on the west side of the tennis courts for smoking.

PARKING

- Each unit is given one carport parking space with a number.
- A second vehicle must park in guest parking.
- No more than two vehicles per unit are permitted to park in Amberly.

PETS

- Owners may have one (1) domesticated pet weighing no more than 20 lbs.
- Renters are not allowed to have pets.
- Guests of owners may only keep one (1) domesticated pet no more than 20 lbs and the owner must be in residence at the time of their guests stay.

POOL AND SPA

- Shirts and cover-ups are to be worn when walking to and from the pool area, and when walking throughout Royal Wood.
- SHOWER BEFORE ENTERING THE POOL OR SPA
- Soap of any kind is not permitted in the pool showers.
- The spa is a therapeutic bath- no toys, jumping or swimming- no children under twelve years of age permitted.
- Children under twelve years of age must have adult supervision with them at all times. There are no lifeguards on duty at the pool.
- The consumption of food is only permitted at the pool tables near the Activity Center.
- Dispose of all food trash in pool trash barrel.
- To protect the pool furniture fabric from stains and damage from suntan lotions and oils, please use a very large beach towel to cover the entire lounge chair

- Return relocated furniture to its original place, lower and tie the umbrellas.
- Smoking is not permitted at the pool.
- Cell phone calls are to be taken outside the pool gated area.

RECYCLING

- All cardboard must be broken down to fit in the plastic roller recycle bins.
- Follow these 3 easy rules from the Waste Management Trash Company to recycle properly.
 1. Rinse and dry plastic bottles, jugs and tubs and recap after rinsing – aerosol cans – empty and throw plastic cap in trash.
 2. Paper, cardboard, pizza boxes (no crusts or greasy paper please)
 3. NO LOOSE PLASTIC BAGS, NO BAGGED RECYCEABLES OF ANY KIND - empty recyclables directly into the recycle bins, place plastic bags in your trash bag and place in the dumpster.

TRASH MANAGEMENT

- Please keep the lids closed on the dumpsters.
- All trash needs to be in a tied bag before disposing in the dumpster.
- Full dumpster? Please use another closest to you.
- No item is to be placed OUTSIDE of the dumpster. If you have large items i.e. Cabinets, chairs, mattresses, electronics, construction materials to dispose of, call the Management Company (number will be on bulletin board) to arrange a pickup. Provide your Name, Unit # and phone. They will give you instructions as to when and where the items should be placed. You will be billed accordingly. Put your name, unit # and phone on the items being picked up and mark them Paid.

WALKWAYS

As per the Naples Fire Department.

- **Walkways must be clear of plants, decorations, shoes, etc. – windowsill boxes door decorations and door mats are permitted.**

PICKLEBALL

Please watch for notice on the building bulletin board as to when organized play will begin.

- **After play, return nets to the north and south ends of the pickle ball/tennis courts - up against the fence.**
- **In season, organized games are scheduled – see the Bocce/Pickleball bulletin board on the east side of the Activity Center (across from B Building) for game information.**
- You are welcome to enjoy the courts at any other time.

BOCCE

- **Scheduled league begins in January – An email will be sent out – game information will be on the Bocce/Pickleball bulletin board on the east side of the Activity Center (across from B Building).**
- **Bocce equipment and rules are at the court in a chest – at game completion, return all equipment to the chest and secure the cover.**

Please enjoy the bocce court when leagues are not playing.

ACTIVITY CENTER

Our beautiful Activity Center is a space that can be used for many activities.

- **Mahjong, card games, Dominoes, yoga and parties, etc. can be held in the Activity Center.**
- **Only Amberly owners can request the use of the Activity Center.**
- **Activities of 8 or more participants must fill out a request form 7 days prior to reservation - this is required for a one-time event or a recurring event- see Amberly website or**

Activity Center kitchen drawer for a request form.

- **The form must be approved by a Social Committee Member or the Amberly Board President.**
- **FYI, disposable items in the Activity Center kitchen are for Social Committee USE ONLY.**
- **Clean tables, chairs, counter tops, sink and sweep and wash the floor, if necessary, at the completion of your event- dispose of any trash in the dumpster and replace plastic liners in the trash baskets/barrel.**
- **Return all furniture to its original location, turn off TV, fans, lights, AC set at 80 and lock all doors.**

TUESDAY HAPPY HOUR

- **Every Tuesday @ 5:00 everyone is invited to meet at the pool and bring a drink of choice**

(no glass please) and sit together and visit with your neighbor or meet someone new.

- **Shared Snacks optional**

WANT TO BE A PART OF WHAT MAKES AMBERLY GREAT!

Much of what happens at Amberly is on a volunteer basis. We have many excellent volunteer opportunities.

Plan or Chair a Pool Party! The Amberly Social Committee looks for volunteers (new and old) to chair an event each month November thru April. You don't have to do it yourself. Ask a few friends to help. The Social Committee will guide you through the steps. There is nothing like throwing a great event! Amberly is known for loving a Party!!

Help with putting up Christmas decorations. Of course, what goes up must come down!

Maybe planting and caring for the beautiful potted plants we have in our pool area.

There are various small tasks that are done throughout the year. You may be that special person for the task. Ask any board member, check the building bulletin boards, website and your emails to see if you may be needed.

OWNER RESPONSIBILITY

Everything we offer is for our community's enjoyment. PLEASE NOTE that an owner must be present and responsible for guests outside of our community. For example, if bocce or pickleball are being played or a party/meeting is being held or you are at the pool and you have invited people from outside our Village, you as an Amberly owner must be present. Otherwise, people not staying in Amberly are not allowed to use our facilities.

TO REPORT A PROBLEM

If there is an issue to be resolved

- **Notify the Management Company FIRST (info on the building bulletin board) by phone in an emergency or by email and cc the Amberly Board President.**

This is a quick and direct reference for daily information in and around Amberly. For further detailed information, please see your Condo documents.

Lastly, the board of directors is a committed and caring volunteer group. They, like you, are most likely retired and want to enjoy their leisure time in all of Royal Wood. If you have a question, issue, comment or suggestion, please contact them by email or by phone. Please do not approach any member of the board while they are walking about and enjoying Royal Wood. Please see the website or building bulletin boards for contact info.

Again, Welcome to Amberly Village

