

**AMBERLY VILLAGE COMMUNITY ASSOCIATION
REQUEST FOR REVIEW
INTERIOR/EXTERIOR ARCHITECTURAL MODIFICATION**

OWNER DATA

Owner's Name: _____

Amberly Address _____ Unit #: _____

Day Phone: _____ Evening Phone: _____

PROJECT SUMMARY

Describe Modification Requested: _____

Color: _____

Materials: _____

Please attach copies of contractor's insurances and business license and any necessary product information and/or diagram of area of installation.

FOR COMMITTEE USE ONLY

AMBERLY VILLAGE BOARD OF DIRECTORS OR AUTHORIZED COMMITTEE

DATE RECEIVED _____

APPROVED ()

DISAPPROVED ()

Board / Committee Member's or
Authorized Representative's Signatures:

MODIFICATION REQUEST ACKNOWLEDGEMENT

Approval is hereby requested to make the modifications described on the attached Request for Review, Interior/Exterior Architectural Modification Form.

The homeowner acknowledges and accepts full responsibility for the contractor's design and performance and agrees that neither **Amberly Village** Association, Inc., their committees nor employees, in any way, endorse contractors or vendors for work within the community.

The purpose of these representations and requirements is to ensure that construction has been completed in conformity with the approved proposal and the premises left in good condition. The **Amberly Village** Association, Inc. approval does not constitute a representation or warranty of the design or quality of the work performed. The homeowner is solely responsible for determining that the contractor's performance and design are satisfactory for construction.

The homeowner will obtain a copy of the contractor's license and an original certificate of insurance that includes Workers' Compensation coverage from all subcontractors working on project and attach it to the Request.

The homeowner will notify the **Amberly Village** Board of the Construction Schedule and Project Completion Date so inspections can be arranged. The project will comply with all State and Collier County Building Code requirements; the homeowner will obtain a building permit, if required, and post said permits. The homeowner agrees to indemnify and hold harmless the **Amberly Village** Association, Inc., all related entities from any claims whatsoever relating to the Project design, contractor's performance, or quality of the work performed.

THE HOMEOWNER ACCEPTS THE RESPONSIBILITY FOR ANY STRUCTURAL OR WATER DAMAGE RESULTING FROM THE PROJECT.

The homeowner accepts the responsibility for any damage to the exterior/interior of the building, including damage to other residences within the homeowner's building unit.

All subcontractors must park in an orderly manner. In the event I am requested to have any subcontractors park in a different location, I will agree to same. I am responsible to keep the job site clean and restore the area to its pre-existing condition after completion of the project.

I understand dumpsters cannot stay for more than two business days and Moving Pods not more than three days on Association Property.

Owners Signature

Date

Owners Signature

Date

AMBERLY VILLAGE CONDOMINIUM ASSOCIATION
c/o Newell Property Management Corporation
5435 Jaeger Road #4, Naples FL 34109
(239) 514-1199 ~ resident@newellpropertymanagement.com

INSURANCE REQUIRMENTS FOR ALL VENDORS

- 1) Certificate of Insurance from the vendors to Amberly Village should clarify that Amberly Village (certificate holder) is recognized as an Additional Insured. Some of these forms have a box that is checked to reflect this, while others specifically include the wording on the form..." The certificate holder is recognized as an Additional Insured with respect to the General Liability and Automobile Liability Coverage referenced above"
- 2) The General Liability Limits should be at least \$1mil per occurrence/\$2mil General Aggregate.
- 3) The Auto Liability Limits should be at least \$1mil and the coverage should include owned, hired and non-owned auto liability
- 4) The certificate should also certify Workers' Compensation Coverage – FL Statutory Coverage.

GUIDELINES

- 1) The recommended soundproofing underlayment for the installation of hard floor is Proflex 90 or better.